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of the; The following also contributed in development of the fourth edition of the; List of tables and figures; List of tables; List of figures; Introduction; Project management; Raising standards; Adding value; The task of project management; Part 1:Project management; Chapter 1: Inception stage: Introduction: Client's objectives: Project manager: Managing people; Thinking sustainably; Chapter 2: Feasibility stage;

Client's objectives: Outline project brief; Feasibility studies:

Sustainability in the built environment

Towards sustainable development: Site selection and acquisition: Project brief: Design brief: Funding and investment appraisal; Market suitability: Decision to go ahead; Project execution plan; Chapter 3: Strategy stage; Client's objectives; Interlinking with feasibility; Project team structure; Selecting the project team; Strategy outline and development; Project organisation and control; Procurement; Appointment of project team; Chapter 4: Pre-construction stage;

Client's objectives; Interlinking with previous stages; Managing the

design delivery

Suggested task list for the design team leader; Duties of the project manager at this stage; Project co-ordination and progress meetings; Design team meetings; Managing design team activities; Statutory consents; Technical design and production information; Pre-start meeting; Quality management; Dispute resolution; Avoiding common project management pitfalls; Contractual arrangements; Chapter 5: Construction stage; Interlinking with previous stages; Responsibilities of project manager at this stage; Role of project team members; Environmental management systems

Commissioning and operation and maintenance manuals; Chapter 6: Engineering services testing and commissioning stage; Client's objectives; Interlinking with construction; Commissioning generally; Procurement of commissioning services; Role of the commissioning contractor; The testing and commissioning process and its programming; Differences between testing and commissioning; Main tasks to be undertaken; Chapter 7: Completion, handover and occupation stage; Client's objectives; Completion; Project management actions; Actions by the design team; Planning and scheduling handover; Procedures

Client commissioning and occupation; Operational commissioning; Client occupation; Chapter 8: Post-completion review/project close-out report stage; Client's objectives; Introduction; Project audit; Cost and time study; Human resources aspects; Performance study; Project feedback; Close-out report; Benefits Realisation; PART 1 APPENDICES; APPENDIX 1 Typical terms of engagement; General objective; Relationships; Detailed responsibilities and duties; Extra-project activities; Terms of engagement: the services contracts; APPENDIX 2 Health and safety in construction including CDM guidance CDM 2007 Regulations

## Sommario/riassunto

In 1991 the Chartered Institute of Building initiated a multi-institute task force and a Code of Practice for Project Management for Construction and Development was published in 1992, with second and third editions in 1996 and 2002. Like previous editions, this fourth edition has been extensively updated. The fourth edition includes a range of new illustrations and high profile examples, and features new guidance on: CDM regulations Project planning Change management Project management software Mobile technology The range of