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Nota di bibliografia	Includes bibliographical references and index.
Nota di contenuto	Cover Page; Title Page; Copyright Page; Table of Contents; Acknowledgements; Introduction; 1 The Role of the Production Manager in Documentary and Factual Projects; 2 Working in Drama; 3 An Introduction to Budgeting a Documentary; 4 Scheduling; 5 Cash Flow - What it is and How to do it; 6 A Guide to Essential Documentation; 7 Systems and Cost Control; 8 Dealing with the Broadcaster; 9 VAT and the Production Manager; 10 Insurance; 11 Negotiating Contracts, Hiring and Firing; 12 'Recces', Setting Up Shoots and Foreign Filming; 13 Health & Safety 14 Interviewing and the Ethics of the Documentary 15 Archive and Copyright; 16 Computer Generated Imagery (CGI); 17 Music: A Brief Guide; 18 Post Production and Editorial Staff; 19 Deliverables; 20 The Other Side of Production Management; Appendix: help agencies, trade unions, industry jargon and other useful references
Sommario/riassunto	What Linda Stradling doesn't know about production management isn't worth knowing The Documentary Filmmakers Group Production Managers are responsible for all the organisational aspects of a TV or

film production such as scheduling and budgeting and assisting producers to interpret and realise the directors' vision. Linda Stradling is a highly experienced production manager and trainer. Her book is based on her training handouts and notes and offers a complete 'manual' to the role including: self organisation and systems to use, budgets, schedules and cost control, cash flow, hiring and firing
