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Autore	King Eden
Titolo	How women can make it work [[electronic resource]] : the science of success // Eden King and Jennifer Knight
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Altri autori (Persone)	KnightJennifer L. <1978->
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Nota di contenuto	Cover; Contents; Series Foreword; Introduction; SECTION ONE: How to Make It Work When Finding the Job: Moving beyond the Want Ads; CHAPTER 1 Who Are You? Who-Who-Who-Who? Understanding What You Bring to the Table in the Workplace; CHAPTER 2 What Would You Do If You Had a Million Dollars and Didn't Have to Work? Deciding What You Want to Be When You Grow Up; CHAPTER 3 Finding a Company That Fits Just Right; CHAPTER 4 Preparing a Picture Perfect (but Not Pink) Application Package; CHAPTER 5 Nail It: How to Rock Your Interview CHAPTER 6 Math Class Is Tough: Overcoming Stereotypes and Biases during the Selection ProcessCHAPTER 7 Compensation and Negotiation: Getting What You Are Entitled To; CHAPTER 8 It Was the Best of Times, It Was the Worst of Times: How Female Workers and Entrepreneurs Can Survive and Thrive in Tough Times; SECTION TWO: How to Make It Work When Navigating Interpersonal Relationships: Why the People Make the Place; CHAPTER 9 Dipping Your Pen in the Company Ink: The Pleasures and Perils of Dating on the Job; CHAPTER 10 Mean Girls at Work: Coping with "Queen Bees,"

CHAPTER 11 The Gray to Green Shift: Understanding Older Workers and Helping Them to Understand YouCHAPTER 12 Networking: It's More Than an Internet Connection; CHAPTER 13 Subtle, Yet Significant: Contemporary Forms of Sexism in Interpersonal Interactions; CHAPTER 14 Let's Talk about Sex . . . ual Harassment: Your Rights and How to Use Them; CHAPTER 15 Heroes and She-ros: The Powerful Role of Mentoring in Organizations; SECTION THREE: How to Make It Work While Communicating on the Job: Speaking Up and Standing Out CHAPTER 16 "Men Are from Earth, Women Are from Earth. Deal with It": Gendered Verbal and Nonverbal Communication at WorkCHAPTER 17 R U gr8 @ e-comm? ; -) The Growing Role of E-Communication in the Workplace; CHAPTER 18 "You Know You Love Me, X.O.X.O. Gossip Girl": The Pros and Cons of Sharing Dirt at Work; CHAPTER 19 How Dressing for Success Can Show Finesse or Create Duress: What Your Clothing Communicates on the Job; CHAPTER 20 Put Me in Coach, I'm Ready to Play: Sports Metaphors at Work; CHAPTER 21 What Do Women Want?: A Glimpse into Men's Perspectives of Interactions with Women CHAPTER 22 Room with a Cue: How Your Cubicle Reveals More about You Than You Might ThinkSECTION FOUR: How to Make It Work While Advancing in the Job: Getting Beyond the Glass Ceiling, the Glass Cliff, and the Sticky Floor; CHAPTER 23 Gotta Get Better to Get Ahead: Making the Most of Feedback; CHAPTER 24 Learning to Fly: Making Work Assignments Developmental; CHAPTER 25 Moving on Up: How Women Become Leaders; CHAPTER 26 View from the Top: Living the Leader Life; CHAPTER 27 It's about Time: Incorporating Time Management and Planning Practices into Your Workday CHAPTER 28 "I Got 99 Problems": Dealing with Stress on the Job

Sommario/riassunto

Condensing and interpreting an enormous body of social science research, this book helps young women survive and thrive in their careers.

2. Record Nr.	UNISALENT0991001706739707536
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