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Titolo	Alfresco 3 records management [[electronic resource]] : comply with regulations and secure your organization's records with Alfresco Records Management // Dick Weisinger
Pubbl/distr/stampa	Birmingham, U.K., : Packt Open Source, 2011
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Descrizione fisica	1 online resource (814 p.)
Collana	Community experience distilled
Disciplina	006.76 006.78
Soggetti	Business enterprises - Data processing - Management Management information systems Database management Information resources management Electronic books.
Lingua di pubblicazione	Inglese
Formato	Materiale a stampa
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Nota di contenuto	Alfresco 3 Records Management; Alfresco 3 Records Management; Credits; About the Author; About the Reviewer; www.PacktPub.com; Support files, e-books, discount offers and more; Why Subscribe?; Free Access for Packt account holders; Preface; What this book covers; What you need for this book; Who this book is for; Conventions; Reader feedback; Customer support; Errata; Piracy; Questions; 1. Records Management; What is a record?; What is Records Management?; Electronic Records Management; Record lifecycles; Benefits of Records Management Records Management is about complying with legal requirementsRegulatory compliance; Authority Documents and compliance; E-discovery; Records Management is about ensuring accountability; Records Management is about preserving assets; Records Management is about efficiency; Records Management is about being prepared; Records Management is about coming to grips with

data volumes; Records Management is about security; Records Management is about good business; Summary; 2. Getting Started with the Alfresco Records Management Module; The Alfresco stack; Alfresco software

Make sure the software versions are compatible
Downloading the Alfresco software; Alfresco Community; Building from source code; Download a Community version snapshot build; Alfresco Enterprise; Installing the base Alfresco software; Running the installer; Installing Alfresco Records Management modules manually; Starting the Alfresco Repository and Share application; Starting Alfresco Share; Share dashlets; Enabling the Records Management dashlet; Adding the Records Management site; Designating the Records Management administrator; How does it work?; The Records Management AMP Files
The Records Management Console dashlet
The flow of Alfresco webscripts; The flow of the Records Management webscript dashlet; The Records Management dashlet files; The Records Management dashlet files in the MVC Pattern; The Records Management descriptor file; The Records Management dashlet controller; The Records Management dashlet view; The Records Management dashlet URL; The Records Management console client-side JavaScript; Creation of the Records Management site; Web development within Share; Summary; 3. Introduction to the Alfresco Share Records Management Site; The Share environment

A brief history of Alfresco Share
Alfresco Share as a social platform; Alfresco Share and the Alfresco 3 Labs release; Alfresco Share 3.X Post-Labs release; Use cases for Alfresco Share; Team project sites; Publishing sites; Personal sites; Alfresco Share and collaboration; Share dashboards; Changing the dashboard layout; Changing the placement of dashboard dashlets; Changing site dashboards; Site pages; Configuring site page navigation; Share themes; Share collaboration; Collaboration tools; Project-based collaboration data; The Records Management site; The site dashboard; The File Plan
The File Plan toolbar

Sommario/riassunto

Comply with regulations and secure your organization's records with Alfresco Records Management.
