

1. Record Nr.	UNINA9910456047303321
Autore	Tonfoni Graziella
Titolo	The Art and science of documentation management [[electronic resource] /] / Graziella Tonfoni with Lakhmi Jain
Pubbl/distr/stampa	Bristol, UK, : Intellect Books, 2003
ISBN	1-280-47668-0 9781841508756 9786610476688 1-84150-875-6
Descrizione fisica	1 online resource (314 p.)
Altri autori (Persone)	JainL. C
Disciplina	808.02
Soggetti	Records - Management Information storage and retrieval systems Electronic books.
Lingua di pubblicazione	Inglese
Formato	Materiale a stampa
Livello bibliografico	Monografia
Note generali	Description based upon print version of record.
Nota di bibliografia	Includes bibliographical references and index.
Nota di contenuto	Preliminaries; Preface; Acknowledgments; Contents; Chapter One: Documentation Management: an Art and a Science; Chapter Two: Documentation Management through Metaphors and Analogies; Chapter Three: On Envisioning Documentation; Chapter Four: On Iconizing Documentation; Chapter Five: On Visualizing Documentation; Chapter Six: A Few More Exercises; Chapter Seven: Conclusions; Bibliography; Index
Sommario/riassunto	As information becomes increasingly accessible through newly-introduced technologies, the human mind seeks a more comprehensive interpretation of the world in which we live. In order to manage this information overload, we must carefully reconsider our attitude towards documentation. While acknowledging the value of the standard guidebooks' hard rules on documentation management, Tonfoni advocates a new approach that promotes additional skills required for consistent decision-making, such as information sensitivity. This book has been conceived as a movie on paper, and as such, can be consider