

1. Record Nr.	UNINA9910454556203321
Autore	Chivers Barbara
Titolo	A student's guide to presentations [[electronic resource]] : making your presentation count / / Barbara Chivers and Michael Shoolbred
Pubbl/distr/stampa	Los Angeles, : SAGE Publications, 2007
ISBN	1-282-02045-5 9786612020452 1-84920-220-6
Descrizione fisica	1 online resource (177 p.)
Collana	Sage essential study skills
Altri autori (Persone)	ShoolbredMichael
Disciplina	808.51024378
Soggetti	Public speaking Oral communication - Study and teaching (Higher) Dissertations, Academic Electronic books.
Lingua di pubblicazione	Inglese
Formato	Materiale a stampa
Livello bibliografico	Monografia
Note generali	Description based upon print version of record.
Nota di bibliografia	Includes bibliographical references and index.
Nota di contenuto	Why do a presentation? -- What makes an effective presentation? -- Improving individual performance -- Presenting as part of a group -- Ten steps for preparing your presentation -- Understanding your audience -- Developing content and structure -- Creating audiovisual aids and handouts -- Using PowerPoint effectively -- Learning from presentations -- Delivering a presentation as part of an interview -- Presenting numbers effectively -- Copyright and plagiarism -- Presentation skills guidelines
Sommario/riassunto	Are you daunted by the prospect of doing a presentation? Or, just keen to improve your presentation skills? This book will give you a detailed guide to the preparation and delivery of both individual and group presentations. It will take you through all the practical stages necessary to complete a presentation and obtain excellent marks. Key features include: ""Real life examples illustrating effective presentation techniques ""Helpful tips and illustrations throughout ""A 10 step guide to preparing your presentation ""Tips on using powerp

2. Record Nr.	UNIORUON00053690
Autore	RIZQ, Salim M.
Titolo	'Asr salatin al-mamalik / Salim Rizq
Pubbl/distr/stampa	Al-Qahira, : Matba'a at-tawakkul, 1366h [1947-1955]
Descrizione fisica	5 v. ; 30 cm
Classificazione	ARA IV A
Lingua di pubblicazione	Arabo
Formato	Materiale a stampa
Livello bibliografico	Monografia