

1. Record Nr.	UNINA9910452301503321
Autore	Wall Mike <1946->
Titolo	Report writing for marine surveyors [[electronic resource] /] / by Mike Wall
Pubbl/distr/stampa	Adderbury, : Petrosport, 2011
ISBN	1-908663-13-8 1-299-19071-5
Descrizione fisica	1 online resource (340 p.)
Soggetti	Ships - Inspection Boats and boating - Inspection Surveyors, Marine Electronic books.
Lingua di pubblicazione	Inglese
Formato	Materiale a stampa
Livello bibliografico	Monografia
Note generali	Includes index.
Nota di contenuto	<p> ""Cover""; ""Foreword""; ""Preface""; ""About the author""; ""Acknowledgements""; ""Contents""; ""List of Tables and Figures""; ""Figure 1.a€?Suggested hatch cover inspection check list table""; ""Figure 2.a€?A sample pro forma report form""; ""Figure 3.a€?A sample completed report form""; ""Figure 4.a€?Sample container damage pro forma""; ""Figure 5.a€?Basic units of measurement""; ""Figure 6.a€? General arrangement of tanks and holds""; ""Figure 7.a€?General arrangement of pleasure craft main deck""; ""Figure 8.a€?Line thicknesses and uses""; ""Figure 9.a€?Coupling configuration"" ""Figure 10.a€?First angle projection of an object""""Figure 11.a€?First angle projection of an object on paper""; ""Figure 12.a€?Difference between isometric and oblique projections""; ""Figure 13.a€?Use of shading to show propeller damage repairs""; ""Figure 14.a€?Diagram showing configuration of hydraulic actuator cam follower""; ""Figure 15. a€?Turboblower rotor illustration""; ""Figure 16.a€?Schematic diagram of turboblower""; ""Figure 17.a€?Diagram showing location of crack""; ""Figure 18.a€?Diagram showing engine timing gear arrangement""; ""Figure 19.a€?Found and recommended table"" ""Figure 20.a€?Found and recommended table with steelweight </p>

calculations""Figure 21.a€?Tonnage measurement calculations"";
""Chapter 1 - Introduction""; ""The many types of report""; ""Receiving
your assignment""; ""The purpose of a report""; ""Information required
and sources""; ""Preparing for the survey""; ""Chapter 2 - The basis of
reports""; ""The report as a legal document""; ""Discovery"";
""Evidence""; ""Protocols""; ""Terms and Conditions of service"";
""Caveats and disclaimers""; ""Professional indemnity insurance"";
""Limiting liability""; ""Copyright issues""
""Collision damage reports""""Specialised reports (heavy lift, tow
approvals, etc)""; ""Expert opinions""; ""Chapter 5 - Writing the report"";
""Structure""; ""Abstracts and executive summaries""; ""Spelling and
grammar""; ""Some simple rules to follow""; ""Active and passive
writing""; ""Voice recognition software""; ""Report writing software"";
""Typing""; ""Typography ""; ""Typeface terminology""; ""Tracking and
kerning""; ""The style sheet""; ""Headlines""; ""Numbering""; ""Units of
measurement""; ""Use of brackets""; ""Use of i.e. and e.g.""; ""Lists"";
""Presentation and layout""
""Balance""
