

1. Record Nr.	UNINA9910452295803321
Autore	Fowler Alastair
Titolo	How to write [[electronic resource] /] / Alastair Fowler
Pubbl/distr/stampa	Oxford ; ; New York, : Oxford University Press, 2006
ISBN	1-280-76127-X 0-19-153526-5 1-4294-6945-5
Descrizione fisica	1 online resource (241 p.)
Disciplina	808/.042
Soggetti	English language - Rhetoric Report writing Electronic books.
Lingua di pubblicazione	Inglese
Formato	Materiale a stampa
Livello bibliografico	Monografia
Note generali	Description based upon print version of record.
Nota di bibliografia	Includes bibliographical references (p. 189-192) and index.
Nota di contenuto	Cover Page; Title Page; Copyright Page; Preface; Contents; 1. Pen and Computer; 2. Material Reading; 3. Beginning; 4. Drafts; 5. Outlines; 6. Paragraphs; 7. Paragraph Types; 8. Arguments; 9. Signposts; 10. Sentences; 11. Word Order; 12. Punctuation; 13. Quotation; 14. Originality; 15. Readers; 16. Words; 17. Metaphors; 18. Performance and Concurrence; 19. Revising; 20. Correctness; 21. Reducing; 22. Research: Hard and Soft; 23. Reference Books; 24. Practicalities; 25. Recapitulation; FURTHER READING; INDEX
Sommario/riassunto	How to Write is an introductory guide to the writing process, aimed at people who think they can't write, or for whom writing is an ordeal. Broken down into short topic-based chapters, this will be an invaluable guide for both students and those who need to write reports and presentations in the course of their work. - ;How to Write is an introductory guide to writing, aimed at people who think they can't write, or for whom writing is an ordeal. Broken down into short topic-based chapters on everything from beginning to revising, it demystifies the writing process by taking the reader through