

1. Record Nr.	UNINA9910451422503321
Autore	Conmy Colleen
Titolo	Excel for teachers [[electronic resource] /] / by Colleen Conmy, Bill Hazlett, Bill Jelen, Adrienne Soucy
Pubbl/distr/stampa	Uniontown, OH, : Holy Macro! Books, c2006
ISBN	1-932802-20-7
Descrizione fisica	1 online resource (258 p.)
Collana	Excel for Professionals series
Altri autori (Persone)	HazlettBill JelenBill SoucyAdrienne
Disciplina	371.100285536
Soggetti	Electronic spreadsheets Electronic books.
Lingua di pubblicazione	Inglese
Formato	Materiale a stampa
Livello bibliografico	Monografia
Note generali	Includes index.
Nota di contenuto	Preliminaries; Table of Contents; Chapter 1 - Calculation Basics; Chapter 2 - Multiplication Tables; Chapter 3 - Calculating with Times; Chapter 4 - Classroom Libraries; Chapter 5 - Grade Books; Chapter 6 - Attendance Records; Chapter 7 - Lesson Plan Sheets; Chapter 8 - Random Sequence for Book Reports; Chapter 9 - Randomly Calling on a Student; Chapter 10 - Tracking Student Information; Chapter 11 - Student Mailing Lists.; Chapter 12 - Sorting Class Lists by First Name; Chapter 13 - Reporting Long Term Testing Results; Chapter 14 - Reading Grade Level Test Results Chapter 15 - Tracking ProficiencyChapter 16 - Creating Checklists; Chapter 17 - Requisition Forms; Chapter 18 - Printing Grid Paper; Chapter 19 - Math Exercise Sheets; Chapter 20 - Homework Checker; Chapter 21 - Recording Rubric Data; Chapter 22 - Organizing Vocabulary Lists; Chapter 23 - Reading Journal; Chapter 24 - Demonstrating Fractions with Charts; Chapter 25 - Bar Charts; Index
Sommario/riassunto	Addressing a classroom teacher's need to simultaneous manage a classroom full of students, meet state mandated assessment standards for students, and track students' performance against a rubric, this overview of Excel shows how to put its features to use immediately in a classroom. Tracking attendance, grades, and books in the school

library, creating reports to share with parents at parent-teacher conference time, and teaching basic charting concepts in a mathematics class are among the possible uses of Excel covered in this guide.
