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ISBN	1-281-12639-X 9786611126391 0-8144-2923-8
Edizione	[4th ed.]
Descrizione fisica	1 online resource (368 p.)
Disciplina	658.3/11
Soggetti	Employee orientation Employee selection Employees - Recruiting Employment interviewing Electronic books.
Lingua di pubblicazione	Inglese
Formato	Materiale a stampa
Livello bibliografico	Monografia
Note generali	Includes index.
Nota di contenuto	Recruitment challenges -- Recruitment sources -- Electronic recruiting -- Interview preparation -- Interviewing and legal considerations -- Competency-based questions -- Additional types of questions -- Interview components -- Types of employment interviews -- Documenting the interview -- Preemployment testing -- Background and reference checks -- The selection process -- The fundamentals of employee orientation -- Beyond the fundamentals of employee orientation.
Sommario/riassunto	Nothing is more important to the productivity of an organization than its hiring program. For almost 20 years, this book has been the go-to reference on every aspect of the employment process. Known for its practical and down-to-earth approach and jargon-free tone, Recruiting, Interviewing, Selecting & Orienting New Employees is now in its Fourth Edition, with fresh information on today's recruitment challenges, interview methods such as peer interviewing and video interviews, documentation issues, reference-checking guidelines, and new orientation programs. Readers will also find expand

