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Altri autori (Persone)	CohenDennis R
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Nota di contenuto	FileMaker Pro 7 Bible; About the Authors; Credits; Preface; About This Book; Whom This Book Is For; How This Book Is Organized; Conventions Used in This Book; How to Use This Book; Example Files; Acknowledgments; Contents at a Glance; Contents; Part I: The Fundamentals; Chapter 1: What Is a Database?; Paper Databases versus Computer Databases; Flat-File and Relational Databases; Introducing FileMaker Pro; Getting "The Big Picture"; Summary; Chapter 2: FileMaker Pro Basic Operations; Starting Up; Quitting; File-Handling Procedures; Issuing Commands; Using Tools and Palettes; Using Toolbars Getting HelpSummary; Chapter 3: What's New in FileMaker Pro 7?; The FileMaker Pro 7 Product Family; Changes Introduced in FileMaker Pro 7; Changes Introduced in FileMaker Pro 6; Part II: Database Design Basics; Chapter 4: Creating Your First Database; Step 1: Create a New Database; Step 2: Define Fields; Step 3: Set Field Options; Step 4: Design the Work Layout; Step 5: Design the Home Layout; Step 6: Create the Data Entry Buttons and Scripts; Step 7: Design a Report Layout; Step 8: Set Startup Actions; Tips for Using the Database; Summary; Chapter 5: Defining Fields Setting Field DefinitionsSetting Field Options; Modifying Field Definitions, Names, and Options; Summary; Chapter 6: Layouts; Layout Basics; Creating New Layouts; Designing Your Own Layouts; Formatting

Fields and Other Objects; Duplicating, Renaming, Reordering, and Deleting Layouts; Summary; Chapter 7: Setting Preferences; Setting FileMaker Pro 7 Preferences; Setting Document-Specific Options; Summary; Part III: Working with Databases; Chapter 8: Working with Records; Browse Mode Basics; Data Entry and Editing; Summary; Chapter 9: Searching for and Selecting Records; Find Mode Basics Finding RecordsMore about Find Requests; Matching Special Items; Working with Found Records; Summary; Chapter 10: Sorting Records; About Sorting; Creating a Sort Order; Modifying Sort Specifications; Sorting Data in Portals; Additional Sort Options; Summary; Chapter 11: Reports; Report Design Essentials; Modifying and Reusing Layouts; Chapter 12: Using the Spelling Checker; Setting Spell-Checking Options; Specifying Your Dictionaries; Checking Your Spelling; Working with User Dictionaries; Spelling Tips and Tricks; Summary; Chapter 13: Printing; The Steps in Printing; Effective Printing Tips SummaryPart IV: Putting FileMaker Pro to Work; Chapter 14: Calculations and Computations; About Calculation Fields; Creating a Calculation Field; Using FileMaker Pro's Built-In Functions; Validation by Calculation; Calculation Logic; Summary; Chapter 15: Automating FileMaker Pro; Using ScriptMaker; Script Step Reference; Attaching a Script to a Button; Advanced Scripting Procedures; Summary; Chapter 16: Exchanging Data; Moving Data between Programs; Importing Data from Other Sources; Exporting Data; Moving Data Using Drag and Drop; Exchanging Data between Macs and PCs Exchanging Data with Microsoft Office

Sommario/riassunto

Updated to cover the latest program version, this comprehensive guide helps users make the most of FileMaker Pro, the sophisticated workgroup database application with nine million registered usersOffers complete step-by-step guidance on FileMaker Pro features and tasks, covering both the Mac and Windows versionsFeatures expanded coverage of ODBC, JDBC, and XML connectivity and includes a new chapter on the developer tools used to create more complex databasesOther topics covered include calculations and computations, data exchange, creating and using templates, linking dat
