

|                         |   |
|-------------------------|---|
| 1. Record Nr.           | UNINA9910449775403321   |
| Autore                  | Jacobs Kathy <1962->  |
| Titolo                  | Kathy Jacobs on PowerPoint [[electronic resource] /] / Kathy Jacobs ; edited by Tracy Syrstad   |
| Pubbl/distr/stampa      | Uniontown, Ohio, : Holy Macro! Books, c2004   |
| ISBN                    | 1-932802-56-8   |
| Descrizione fisica      | 1 online resource (449 p.)  |
| Collana                 | On Office series  |
| Disciplina              | 006.6/86  |
| Soggetti                | Business presentations - Graphic methods - Computer programs<br>Computer graphics<br>Electronic books.  |
| Lingua di pubblicazione | Inglese   |
| Formato                 | Materiale a stampa  |
| Livello bibliografico   | Monografia  |
| Note generali           | Includes index.   |
| Nota di contenuto       | Front Cover; Table of Contents; Chapter 1; Chapter 2; Chapter 3; Chapter 4; Chapter 5; Chapter 6; Chapter 7; Chapter 8; Chapter 9; Chapter 10; Chapter 11; Chapter 12; Chapter 13; Chapter 14; Chapter 15; Chapter 16; Chapter 17; Chapter 18; Appendix A; Appendix B; Appendix C; Index; Back Cover  |
| Sommario/riassunto      | A recognized expert in teaching Microsoft PowerPoint skills demonstrates how to design presentations to meet the needs of every audience. The peskiest PowerPoint problems are investigated?saving to removable media, how to back save, fast saves and other presentation corruptors, the AutoFormat feature, video drivers, hardware acceleration, and missing slide content. Also detailed is how to use PowerPoint for informational kiosks, games, and web sites. Tips for creating reports and graphical essays and for using PowerPoint with other products in the Microsoft Office suite are provided.</DIV |