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Nota di contenuto	1. Introduction -- 2. Organization of the estimating function -- 3. Procurement paths -- 4. Formal tender documentation -- 5. Contractor selection and decision to tender -- 6. Project appreciation and enquiries to suppliers and sub-contractors -- 7. Estimating methods -- 8. Design to cost -- 9. Tenders with cost planning -- 10. Quantification for estimating -- 11. Tender planning and method statements -- 12. Resource costs : labour, materials and plant -- 13. Unit rate pricing -- 14. Sub-contractors and market testing -- 15. Risk, opportunities and inflation -- 16. Provisional sums and dayworks -- 17. Preliminaries -- 18. Cash-flow forecasts -- 19. Completing the estimate and tender settlement -- 20. Tender submission and results -- 21. Action with the successful tender -- 22. Computer-aided estimating.