1.	Record Nr.	UNINA9910154893703321
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	Titolo	Planning and Control Using : Microsoft Project 2013 and 2016 / / Paul Eastwood Harris
	Pubbl/distr/stampa	Victoria, Australia : , : Eastwood Harris Pty Ltd, , 2016 ©2016
	ISBN	1-925185-32-X
	Descrizione fisica	1 online resource (xiv, 390 pages) : illustrations
	Collana	Office Essentials collection
	Disciplina	658.40402855369
	Soggetti	Microsoft Project
	Lingua di pubblicazione	Inglese
	Formato	Materiale a stampa
	Livello bibliografico	Monografia
	Nota di bibliografia	Includes bibliographical references and index.
	Nota di contenuto	Introduction -- Creating a Project Schedule -- Navigation and Setting the Options Microsoft Project -- Creating Projects and Templates -- Defining Calendars -- Adding Tasks -- Organizing Tasks Using Outlining -- Formatting the Display -- Adding Task Dependencies -- Network Diagram View -- Constraints -- Filters -- Tables, Custom Fields and Grouping Tasks -- Views and Details -- Printing and Reports -- Tracking Progress -- Creating Resources and Costs -- Assigning Resources and Costs to Tasks -- Resource Optimization -- Updating Projects with Resources -- Project Options -- Microsoft Project Online and Server -- More Advanced Scheduling -- Tools and Techniques for Scheduling -- Appendix 1. Screens Used to Create Views.
	Sommario/riassunto	Allowing users to upgrade their skills and for new planners to learn the Microsoft Project software, this book is aimed at showing project management professionals how to use the software in a project environment. -- Edited summary from book.