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Nota di contenuto	Introduction -- 2 Creating a Project Schedule3 Navigation and Setting the Options -- 4 Creating Projects and Templates -- 5 Defining Calendars -- 6 Adding Tasks -- 7 Organizing Tasks Using Outlining -- 8 Formatting The Display -- 9 Adding Task Dependencies -- 10 Network Diagram View -- 11 Constraints -- 12 Filters -- 13 Tables and Grouping Tasks -- 14 Views and Details -- 15 Printing and Reports -- 16 Tracking Progress -- 17 Creating Resources and Costs -- 18 Assigning Resources and Costs to Tasks -- 19 Resource Optimization -- 20 Updating Projects with Resources -- 21 Project Options -- 22 Microsoft Project Server -- 23 More Advanced Scheduling -- 24 Tools and Techniques for Scheduling -- 25 Appendix 1 - Screens Used to Create Views -- 26 Index.
Sommario/riassunto	Packed with screen shots, constructive tips, and workshops with solutions, this book is for those who wish to learn how to use Microsoft Office Project 2013 to plan and control their projects in a PMBOK environment and discover how to gain the most from the software. -- Edited summary from book.