1.	Record Nr.	UNINA9910151790503321
	Autore	Clayton Mike
	Titolo	How to Manage a Great Project : On budget. On target. On time
	Pubbl/distr/stampa	, : Pearson Education UK, , 2013 ©2013
	ISBN	0-273-78870-1
	Edizione	[1st ed.]
	Descrizione fisica	1 online resource (239 pages)
	Lingua di pubblicazione	Inglese
	Formato	Materiale a stampa
	Livello bibliografico	Monografia
	Nota di contenuto	Cover -- Contents -- About the author -- Acknowledgements -- How to manage a great project -- How managing a great project works -- Defining what we are talking about -- The project manager -- How projects work -- A guide to How to Manage a Great Project -- Lessons from the real world -- Step 1: What do you want? -- Essential practices of Step 1 -- Before you start: Step Zero -- What do you want? -- How do you want it? -- How much of it do you want? -- What does it need to look like? -- Putting it all together -- Lessons from the real world -- Step 2: Does it stack up? -- Essential practices of Step 2 -- Balancing pros and cons -- Documenting the rationale -- Evaluating the pros -- Evaluating the cons -- Weighing the balance -- Making the decisions -- Lessons from the real world -- Step 3: Who cares? -- Essential practices of Step 3 -- People matter -- Governance -- Stakeholders -- Plan your communication -- Lessons from the real world -- Step 4: How will you get what you want? -- Essential practices of Step 4 -- The Book of the Plan -- Determine key points along the way -- Break down your work into chunks -- Arrange the chunks into a sequence -- Schedule the chunks of work -- Identify what you need to do the job -- Planning for quality -- Lessons from the real world -- Step 5: Who will help? -- Essential practices of Step 5 -- Why you need help -- Planning your support -- Sourcing your support -- Managing -- Leading -- Lessons from the real world -- Step 6: What if it goes wrong? -- Essential practices of Step 6 -- Things go wrong -- Prevention is better than cure -- What could go wrong? -- How serious is it? -- What could

Sommario/riassunto	So, you've been asked to manage a project. Not sure where to start? Start here. This is your ultimate one-stop, easy-going and very friendly guide to delivering any project of any size. Even if you're a first time, never-done-it-before, newbie project manager, How to Manage a Great Project will get you from start to finish on budget, on target and on time. .