

1. Record Nr.	UNINA9910151649503321
Autore	Cooper Cyrus (Managing director)
Titolo	Brilliant workshops : how to deliver effective workshops to any audience // Cyrus Cooper
Pubbl/distr/stampa	Harlow, England : , : Pearson, , [2012] ©2012
ISBN	0-273-76104-8
Edizione	[1st edition]
Descrizione fisica	1 online resource (xviii, 218 pages) : illustrations
Collana	Brilliant
Disciplina	658.3124
Soggetti	Workshops (Adult education)
Lingua di pubblicazione	Inglese
Formato	Materiale a stampa
Livello bibliografico	Monografia
Note generali	Bibliographic Level Mode of Issuance: Monograph
Nota di bibliografia	Includes bibliographical references and index.
Nota di contenuto	Cover -- Brilliant Workshops -- Contents -- About the author -- Acknowledgements -- Foreword -- Introduction -- Part 1 Backstage (pre-workshop) -- What is wanted? What is needed? -- What can I do? -- Planning and design -- The audience -- Tools to support delivery -- Handouts, workbooks or other resources? -- Presentation styles and your 'stage' -- Part 2 Onstage - stand and deliver (during the workshop) -- 'And now I'll pass you over to. . .' -- Managing group dynamics -- How well is it going? -- Part 3 Encore (post-workshop) -- Evaluation -- What next? -- Conclusion: Did that really happen? I don't believe you! -- References -- Index.
Sommario/riassunto	Whether running a company or working for an organisation, Brilliant Workshops will equip you with all the practical tools and effective techniques you need to run your workshop effectively. This book challenges the myths about delivering effective workshops and will give you all the essential information you need to deliver brilliant workshops to any audience.