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Nota di contenuto	Cover -- Contents -- About the authors -- Acknowledgements -- Introduction -- Part 1: You -- Chapter 1: Your reputation -- Chapter 2: Your career -- Chapter 3: Your resilience -- Part 2: Your people -- Chapter 4: Coaching -- Chapter 5: Influencing -- Chapter 6: Facilitating -- Chapter 7: Team building -- Chapter 8: Motivation -- Chapter 9: Performance management -- Chapter 10: Conflict management -- Chapter 11: Relational intelligence -- Part 3: Your business -- Chapter 12: Change -- Chapter 13: Derailment -- Chapter 14: Positive leadership behaviour -- And finally... -- References -- Index.
Sommario/riassunto	'A very valuable resource for busy leaders to dip in and out of as time allows.' - Dr Mark Pegg, Chief Executive, Leadership Foundation for Higher Education 'Clear and concise with great anecdotes and oozing with experience.' -Dr K. D. Akabusi, MBE, MA, FPSA, Executive Director, The Akabusi Company Coaching, motivating, team building and influencing are all essential tools for getting the most out of the people around you. Commonly described as 'soft skills', there's nothing soft

about the impact they will have on your business performance. This book is your toolkit for managing yourself, facilitating team performance and surviving and thriving in times of change. Step up your management skills now to get the business results you need.
