

1. Record Nr.	UNINA9910151569903321
Autore	Dalton Chris
Titolo	The every day MBA : how to turn world-class business thinking into everyday business brilliance / / Chris Dalton, PhD
Pubbl/distr/stampa	Harlow, England : , : Pearson, , [2015] ©2015
ISBN	1-292-01676-0
Edizione	[1st ed.]
Descrizione fisica	1 online resource (297 pages) : illustrations
Disciplina	658
Soggetti	Management Strategic planning Master of business administration degree
Lingua di pubblicazione	Inglese
Formato	Materiale a stampa
Livello bibliografico	Monografia
Note generali	Includes index.
Nota di bibliografia	Includes bibliographical references at the end of each chapters and index.
Nota di contenuto	Cover -- Contents -- List of figures -- Aknowledgements -- About the author -- About this book -- Introduction -- Part 1: How to make The Every Day MBA work for you -- Chapter 1: Management and the MBA -- Chapter 2: You and your personal development -- Part 2: Tactical MBA thinking: how to organise resources -- Chapter 3: Processes and operations -- Chapter 4: People -- Chapter 5: Finance 1: accounting -- Part 3: Strategic MBA thinking: how to manage the big picture -- Chapter 6: Marketing -- Chapter 7: Strategy -- Chapter 8: Finance 2: corporate finance and governance -- Chapter 9: Global and international business -- Part 4: Critical MBA thinking: how to master management -- Chapter 10: Leadership -- Chapter 11: Corporate reputation, social responsibility and sustainability -- Chapter 12: Reflective practice: management stripped bare -- Glossary -- Index.
Sommario/riassunto	'This is an invaluable guide for any manager looking to apply MBA thinking in the real world. Strongly recommended.' Gordon Seabright, Director of the Eden Project 'Packed with insights, tools, tips, cases and know-how, this easy-to-read book will accelerate your ability to deal with challenging management issues. A must for every manager.' Jessica Pryce-Jones, Joint CEO, iOpener Institute for People and Performance 'This fantastic book will help you to challenge the mental

barriers of the status quo.' Peter Meier, CEO, Kuoni Travel Holding Ltd
Transform your career and revolutionise how you work with the very best learning from the world's leading business schools. Delivering many of the key benefits of a top-notch business education, without the hefty price tag and big time investment, The Every Day MBA will guide, challenge and inspire you to better results, wherever you are in your career. Use the powerful combination of the best business models with your own experience and awareness to quickly develop the same game-changing thinking, tactical behaviours and dynamic strategies that MBA graduates know really work. Find out what it really takes to be a leader in business and use MBA thinking to take your business knowledge and practice to a brilliant new level - today, tomorrow and every day.

2. Record Nr.	UNINA9910956713303321
Autore	Livermore Stephen
Titolo	Gerenciamento De Tempo : Faca mais em menos tempo
Pubbl/distr/stampa	Chicago : , : Stephen Livermore, , 2019 ©2019
ISBN	9781547598168 1547598166
Edizione	[1st ed.]
Descrizione fisica	1 online resource (34 pages)
Altri autori (Persone)	Maria Trani CarneiroPaula
Soggetti	Time management Goal setting in personnel management
Lingua di pubblicazione	Portoghese
Formato	Materiale a stampa
Livello bibliografico	Monografia
Nota di contenuto	Intro -- Introducao -- Gerenciamento de tempo 101 -- Entendendo Efetivamente o Gerenciamento de tempo -- PASSO 1: ESTABELECEER METAS -- Especificidade -- Mensuravel -- Atingivel -- Realistic -- Oportuno -- Escrever e visualizar seus objetivos -- Desmembrar seus objetivos em pequenos pedacos -- Como voce divide metas? -- PASSO 2: Mestre na arte de priorizar -- CRIAR LISTAS DE TAREFAS -- Como

criar listas de tarefas que funcionem -- COMO PRIORIZAR SEU TRABALHO -- PASSO 3: Agendar apropriadamente o seu tempo -- Como programar seu tempo -- PASSO 4: Seja organizado -- PASSO 5: Acabe com a procrastinacao -- Como parar de fazer muitas tarefas ao mesmo tempo -- Ferramentas para Gerenciamento de Tempo -- Conclusao.

Sommario/riassunto

Stephen Livermore's 'Gerenciamento De Tempo: O Guia Perfeito Para Maximizar O Seu Tempo' is a comprehensive guide on time management, aiming to help readers enhance their productivity and efficiency. The book introduces fundamental principles of time management, setting measurable and attainable goals, and practical steps such as prioritizing tasks and scheduling effectively. Livermore emphasizes the importance of self-discipline and the ability to manage one's impulses to achieve success and happiness. The book is intended for individuals seeking to optimize their time management skills to achieve personal and professional goals, offering strategies to overcome distractions and improve task management. It serves as a practical resource for anyone looking to maximize their time efficiently.

3. Record Nr.

UNINA9911006295803321

Autore

Liceo artistico statale <Lecce>

Titolo

Acaya e il suo castello : scuola e beni culturali / Liceo Artistico Statale di Lecce

Pubbl/distr/stampa

[S. l., : s. n.], stampa 1981 ((Fasano di Puglia) : Grafischena

Descrizione fisica

115 p. : ill. ; 23 x 25 cm

Disciplina

728.81094575

Locazione

FARBC

Collocazione

SEZ.NA B 4175

Lingua di pubblicazione

Italiano

Formato

Materiale a stampa

Livello bibliografico

Monografia

