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Nota di contenuto	Part 1: The ten golden rules of argument 1 Golden Rule 1: Be prepared 2 Golden Rule 2: When to argue, when to walk away 3 Golden Rule 3: What you say and how you say it 4 Golden Rule 4: Listen and listen again 5 Golden Rule 5: Excel at responding to arguments 6 Golden Rule 6: Watch out for crafty tricks 7 Golden Rule 7: Develop the skills for arguing in public 8 Golden Rule 8: Be able to argue in writing 9 Golden Rule 9: Be great at resolving deadlock 10 Golden Rule 10: Maintain relationships Part 2: Situations where arguments commonly arise 11 How to argue with those you love 12 How to argue with your children 13 Arguments at work 14 How to complain 15 How to get what you want from an expert 16 Arguing when you know you're in the wrong 17 Arguing again and again 18 Doormats 19 How to be a good winner 20 To recap
Sommario/riassunto	Written by a leading lawyer with first-hand experience of some of the toughest arguments, 'How to Argue' is a fun, entertaining and no-holds-barred guide to everything you need to know about arguing.