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Titolo	How to write essays & assignments // Kathleen McMillan & Jonathan Weyers
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ISBN	0-273-74963-3 1-283-73415-X 0-273-74382-1
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Descrizione fisica	1 online resource (xi, 252 p. ) : col. ill
Collana	Smarter study skills
Altri autori (Persone)	WeyersJonathan D. B
Disciplina	808.02
Soggetti	Academic writing Essay - Authorship Report writing
Lingua di pubblicazione	Inglese
Formato	Materiale a stampa
Livello bibliografico	Monografia
Note generali	Previous ed.: 2007.
Nota di bibliografia	Includes bibliographical references (page 246).
Nota di contenuto	Introduction 1. Why expressing yourself well in writing is important - how to develop your writing skills What markers are looking for 2. What markers are looking for in your essays and assignments - how to identify the key elements required to meet markers' expectations Getting started 3. Tackling writing assignments - How to get started Researching your topic 4. Effective academic reading - How to read efficiently and with understanding 5. Library and learning resources - How to make the best use of the facilities 6. Note-making from texts - How to create effective notes for later reference 7. Thinking critically - How to develop a logical approach to analysis, synthesis and evaluation Writing a first draft 8. Academic writing formats - How to organise your writing within a standard framework 9. Planning writing assignments - How to respond to the task Writing technique 10. Academic writing style - How to adopt appropriate language conventions 11. Shaping your text - how to create effective sentences and paragraphs 12. Improving your grammar - How to avoid some common errors 13. Better punctuation - How to use punctuation marks appropriately 14. Better spelling - How to spell competently 15. Enhancing your vocabulary - How to increase your word power Editing & Revision 16.

Reviewing, editing and proof-reading - how to make sure your writing is concise and correct  
Plagiarism and referencing 17. Plagiarism and copyright infringement - how to avoid being accused of stealing the ideas & work of others  
18. Citing and listing references - how to refer appropriately to the work of others  
Presentation 19. Presentation of assignments - how to follow the appropriate academic conventions  
Improving your marks 20. Exploiting feedback - how to understand and learn from what lecturers write on your work  
21. Essay writing in exams - how to improve your marks  
References and further reading  
Glossary.

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Sommario/riassunto

Fully updated since publication in 2007, and with extended and revised sections in key areas such as plagiarism & Copyright, and Citing & Referencing, How to write Essays & Assignments will allow a student to assess and address their particular weaknesses in planning and writing great academic essays and delivers detailed tips, techniques and strategies to enable them to significantly improve their abilities and performance in time to make a difference.

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