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ISBN	0-273-77336-4
Edizione	[1st ed.]
Descrizione fisica	1 online resource (201 pages) : illustrations
Collana	Smarter study skills
Disciplina	808.02
Soggetti	Bibliographical citations Plagiarism
Lingua di pubblicazione	Inglese
Formato	Materiale a stampa
Livello bibliografico	Monografia
Note generali	Bibliographic Level Mode of Issuance: Monograph
Nota di bibliografia	Includes bibliographical references.
Nota di contenuto	Front Cover -- How to Cite, Reference & Avoid Plagiarism at University -- Contents -- Preface and acknowledgements -- How to use this book -- Introduction -- The importance of correct citation and referencing - how to understand the conventions of academic writing -- Key concepts of citation, referencing and plagiarism -- Facts about plagiarism - how this form of academic dishonesty occurs and how it can be identified -- Misconceptions about plagiarism - how to recognise inappropriate use of the work of others -- Basics of literature searching - how to be aware of the sources of literature -- Understanding the structure of text - how to elicit meaning in material for potential citation -- Principles and techniques for reporting source material - how to introduce the work of others into your own text -- Quoting from source material - how to use extracts from other texts correctly -- Summarising and paraphrasing - how to use your own words to express the work of others -- A case study of citing and referencing -- A sample text to demonstrate citation conventions in practice - how to complete the process from initial brainstorm to final text -- Conventions and terminology of citation and referencing -- Different practices in citation and referencing - how to observe linguistic, grammatical and notational forms -- Five referencing styles -- American Psychological Association (APA) Style -- Chicago Style -- Harvard Style -- Modern Languages Association (MLA) Style -- Vancouver Style -- Appendices -- Appendix 1 Grammar Toolkit -

definitions to help you seek more information -- Appendix 2 Twelve common grammar errors -- Appendix 3 Rules of punctuation - usage for citing and referencing -- Appendix 4 Twenty basic spelling rules -- List of references -- Glossary.

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## Sommario/riassunto

How to cite, reference & avoid plagiarising at university Is there a secret to successful study? The answer is 'yes!' There are some essential skills and smart strategies that will help you to improve your results at university. This easy-to-use guide helps to develop the essential academic skills of writing and thinking needed to cite and reference with confidence in your academic studies. Plagiarism and the most common methods of quoting, summarising and paraphrasing are explained and modelled throughout the book. HOW TO CITE, REFERENCE & AVOID PLAGIARISM AT UNIVERSITY provides tips, tools and techniques you will need to perform with excellence, including how to:

- understand the importance of correct citation and referencing in academic writing
- be aware of the facts about plagiarism and how it can be identified and avoided
- search for and evaluate sources from the literature
- introduce the work of others into your own text
- understand and use the five most common citation and referencing styles.

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