1. Record Nr. UNINA9910140911103321 Autore **Bartlett Diana** Titolo Dyslexia in the workplace [[electronic resource]]: an introductory guide // Diana Bartlett and Sylvia Moody, with Katherine Kindersley Chichester: Malden, MA,: Wiley-Blackwell, 2010 Pubbl/distr/stampa **ISBN** 1-282-88354-2 9786612883545 0-470-68374-0 0-470-66934-9 0-470-66933-0 Edizione [2nd ed.] Descrizione fisica 1 online resource (327 p.) Classificazione 85.65 Altri autori (Persone) MoodySylvia <1941-> KindersleyKatherine Disciplina 650.1087/4 658.30087 Soggetti **Dyslexics - Employment** People with disabilities - Employment Dyslexia Electronic books. Lingua di pubblicazione Inglese **Formato** Materiale a stampa Livello bibliografico Monografia Description based upon print version of record. Note generali Nota di bibliografia Includes bibliographical references and index. Nota di contenuto DYSLEXIA IN THE WORKPLACE; Contents; Author Biographies; Prologue; Introduction; PART A:Identifying Dyslexia; CHAPTER 1:Dyslexia in the Workplace; CHAPTER 2: Understanding a Diagnostic Report; CHAPTER 3: Judgement Day: Tom Goes for an Assessment; CHAPTER 4:Workplace Needs Assessments; CHAPTER 5: Dyspraxia and Attention Deficit Disorder; CHAPTER 6: Visual Factors in Reading Difficulties; CHAPTER 7: Emotions; PART B:Tackling Dyslexia; CHAPTER 8:Getting Started; CHAPTER 9:Overall Work Strategies; CHAPTER 10:General Work Organisation: CHAPTER 11:Efficient Work Methods CHAPTER 12: General Writing SkillsCHAPTER 13: Some Specific Work Documents; CHAPTER 14: Reading and Remembering Work Documents; CHAPTER 15: General Oral Skills and Interaction; CHAPTER 16: Dealing

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Sommario/riassunto

The second edition of Dyslexia in the Workplace is a comprehensive guide to how dyslexic adults in employment can improve their skills, and how their employers and other professionals can help. Offers invaluable insights for overcoming obstacles to success, enhancing workplace efficiency and ensuring that dyslexic employees achieve their full potentialWritten in an accessible style that is perfect for professionals and dyslexic individuals alikeCovers related syndromes such as dyspraxia, attention deficit disorder and visual stressExplores the legal obligations and ot