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| 1. Record Nr. | UNINA990002229700403321 |
| Autore | Harborne, Jeffrey B. |
| Titolo | Introduction to ecological biochemistry |
| Pubbl/distr/stampa | London : Academic press, copyr. 1993 |
| Edizione | [4. ed.] |
| Descrizione fisica | xiv, 318 p. ; 23 cm |
| Localione | FFABC |
| Collocazione | 80 DSN XII D 39(68) |
| Lingua di pubblicazione | Italiano |
| Formato | Materiale a stampa |
| Livello bibliografico | Monografia |
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| 2. Record Nr. | UNINA9910960023103321 |
| Autore | Topchik Gary S |
| Titolo | The accidental manager : get the skills you need to excel in your new career / / Gary S. Topchik |
| Pubbl/distr/stampa | New York, : AMACOM, American Management Association, c2004 |
| ISBN | 9781621983651
162198365X
9780814427651
0814427650 |
| Edizione | [1st ed.] |
| Descrizione fisica | 1 online resource (192 p.) |
| Disciplina | 658.4/09 |
| Soggetti | Management |
| Lingua di pubblicazione | Inglese |
| Formato | Materiale a stampa |
| Livello bibliografico | Monografia |
| Note generali | Includes index. |
| Nota di contenuto | Preliminaries; Contents; Acknowledgments; Introduction; Chapter 1. You Are an Accidental Manager; Chapter 2. The All-Time Worst |

Manager List; Chapter 3. The Key to Success: "Doing Nothing"; Chapter 4. The Platinum Skill of Developing Your Team Members; Chapter 5. The Platinum Skill of Active Listening; Chapter 6. The Platinum Skill of Giving and Receiving Feedback; Chapter 7. The Platinum Skill of Creating a Motivational Climate; Chapter 8. How Organizations Can Turn Accidental Managers Into Successful Ones; Appendix A. Managerial Assessment; Index

Sommario/riassunto

Essential help for individuals who've found themselves where they least expected to be -- in management!
